

City of Walnut Creek
Fees and Charges Adopted for Fiscal Year 2015-16
Table of Contents

	<u>Page</u>
General Government Charges (City Manager/City Attorney/City Clerk)	2
Administrative Services (Finance)	3
Parking and Garages	4
Police	5
Public Services	
Engineering	8
Other	10
Arts, Recreation and Community Services	
Recreation	12
Golf	23
Arts	25
Theater	29
Community and Economic Development	
Planning and Administration	34
Building	37

**City of Walnut Creek
City Manager / City Attorney / City Clerk
Fees and Charges Adopted for Fiscal Year 2015-16**

	<u>Fee Basis</u>	<u>Fee Rate 2015-16</u>
<u>CITY CLERK</u>		
Council Agendas per annum		
Residents		105.00
Non-residents		155.00
Photocopying, per side	(fee limited per State Law)	0.10
Municipal Code, per annum		
Purchase Price		91.00
Annual Supplemental Fee		74.00
Legal Publications Cost for Development Projects		Actual Cost
CD / DVD recording of Council meetings		11.00
Appeals and complaints by non-applicants		210.00
Filing fee for Notice of Intent to circulate initiative petition, Elections Code Section 9202 to be refunded if within one year of the date of filing the Notice of Intent, the City Clerk certifies the sufficiency of the petition.	Fee limit set per Election Code	200.00
Civil Subpoenas (Admin Policy 89-1, GC 68096.1) - Amount of current and proposed fee represents a deposit		275.00
Civil Subpoenas (Admin Policy 89-1, EC 1563(b)) - Amount of current and proposed fee represent a deposit	Fee limit set by ED Code	15.00
Candidate Statement Fees		Actual Cost
<u>CITY ATTORNEY</u>		
Review of Development Projects - In House ACA	Per Hour	195.00
Review of Development Projects - All contracted attorneys (Approved by Council 9/17/13 Item 2(m))	Per Hour	Actual Cost
<u>CITY MANAGER</u>		
Publication Sales		Actual Cost
Citizen's Institute		25.00
CERT		25.00

**City of Walnut Creek
Administrative Services
Fees and Charges Adopted for Fiscal Year 2015-16**

	<u>Fee Rate 2015-16</u>
Budget document, each (printed versions)	77.00
Financial Statements (printed versions)	
City	25.00
Redevelopment Agency	15.00
Other Audit Reports	10.00
Business License Listings	
Electronic (e-mail)	21.00
Physical (CD)	21.00
Printed - (per page)	1.00
Service Charges (each transaction)	
Registration refunds	11.00
Returned check fee	40.00
Solicitors and Itinerant Merchants Permits	32.00
Wages & Earnings Assignment Processing Fee	17.00
Close-out Sales:	
Up to 60 days (all businesses)	32.00
Additional 30 days (if in business at same location for 5 years)	32.00
Copy of Business License	7.50
Special Information Requests	actual cost
Collection fees on delinquent balances	actual cost

**City of Walnut Creek
 Parking and Garage Rates
 Fees and Charges Adopted for Fiscal Year 2015-16**

	Fee Rate 2015-16
<u>BROADWAY, NORTH AND SOUTH LOCUST PARKING GARAGE FEES</u>	
Per Hour Fee	0.00-5.00
Per Day / Cost if ticket was lost	12.00
No. Locust Street Garage - Prepaid Only	
Before 6 pm	3.00
After 6 pm	5.00
<u>MONTHLY PARKING GARAGE FEE</u>	
North Locust and Broadway Garage	25.00
South Locust Garage	50.00
<u>ON STREET PARKING</u>	
Per Hour Fee	
Downtown Parking Meter Zone	0.00-5.00
All Other Areas	0.00-5.00

**City of Walnut Creek
Police Department
Fees and Charges Adopted for Fiscal Year 2015-16**

<u>Service/Application</u>	<u>Category</u>	<u>Fee Rate 2015-16</u>
Adult Business / Massage Permit	Massage Permits - Massage Establishments	132 (every year)
	Massage Permits - Massage Technicians	82 (every year)
Alarms	Business Alarm Permit	75.00
	Third False Alarm in calendar year	100.00
	Fourth False Alarm in calendar year	110.00
	Fifth False Alarm in calendar year	150.00
	Sixth False Alarm in calendar year	175.00
Amusement - Entertainment - Dancing	Public application/investigation	100.00
	Public annual renewal	100.00
	Private application/investigation	75.00
Bicycle Licenses	New (plus current renewal sticker)	10.00
	Renewal (sticker only)	7.50
Concealed Weapons Permit	State fee (2-year permit) - fee shown or state fee	100.00
	Renewal-fee shown or state fee	100.00
	Local fee	10.00
	Fingerprinting (when necessary) fee shown or state fee	32.00
Fingerprinting (Manual Print Only, No Live Scan)	Resident and Non-residents of Walnut Creek	32.00
Parking Violations	Red curb, no stop/park	45.00
	Parked over 72 hours	45.00
	Repairing/greasing vehicle on street	45.00
	Washing/polishing vehicle on street in central district	45.00
	Failure to curb wheels	45.00
	Emergency parking signs	45.00
	Leave keys in car	45.00
	Restricted parking	45.00
	Limited parking	45.00
	Parked on roadway	45.00
	Prohibited parking	45.00
	Parked out of space	45.00
	Commercial vehicle parked on residential street	60.00
	On street handicapped parking	275.00
	Misuse of handicapped placard	500.00
	White curb/passenger loading	45.00
	Commercial loading zone	45.00
	Meter violation	45.00
	Extension of meter time limit	45.00
	Deposit of coins without consent	45.00

**City of Walnut Creek
Police Department
Fees and Charges Adopted for Fiscal Year 2015-16**

<u>Service/Application</u>	<u>Category</u>	<u>Fee Rate</u> <u>2015-16</u>
Parking Violations (continued)	City parking facility	45.00
	Parked on private property	45.00
	Obstruct private property	45.00
	Special Construction equipment	45.00
	Special Identification plates not attached	45.00
	No front/rear license plate	45.00
	Position of plates	45.00
	Period of display	45.00
	Expired registration tabs	45.00
	Display weight fee	45.00
	Registration of trailer coaches (reduced to \$10.00 if corrected)	65.00
	Owner to return evidence of registration	45.00
	Illegal parking on public grounds	45.00
	Parked in bike lane	45.00
	Prohibited parking	45.00
	Blocking crosswalk	45.00
	Posted no parking area	45.00
	Blocking driveway	45.00
	Blocking sidewalk	45.00
	Double parked	45.00
	Blocking bus zone	250.00
	Parking in fire lane	45.00
	Parked over 18 from curb	45.00
	Handicapped parking off-street	275.00
	Block/obstruct handicapped parking	275.00
	Within 15 of hydrant	45.00
	Unattended vehicle	45.00
	Locked vehicle with passenger who cannot escape	45.00
	Obstruct handicapped ramp	45.00
	Abandoned vehicle public or private property	110.00
	Anti-gridlock/block intersection	60.00
	Illegal parked in an alley/street	45.00
	Stop/park on bridge	45.00
	Dim lights on parked vehicle	45.00
	Warning devices on parked vehicles	45.00
	Colors of lights or reflectors	45.00
	Improper fuel caps	45.00

**City of Walnut Creek
Police Department
Fees and Charges Adopted for Fiscal Year 2015-16**

<u>Service/Application</u>	<u>Category</u>	<u>Fee Rate 2015-16</u>
Penalty for Parking Violations not otherwise set by this resolution or provided by law	Late fee	75.00
	DMV hold	25.00
	Returned check fee	40.00
	Citation Sign-Off Non Resident	25.00
Photographs	Copies of accident and/or crime scenes released:	
	First 8 x 10 photograph black & white	40.00
	Each additional 8 x 10 photograph, black and white	20.00
	First 8 x 10 color photograph	50.00
	Each additional 8 x 10 photograph	20.00
Photographs (continued)	Each 3 1/2 x 5 color photograph	20.00
	Photos provided on a CD (per CD)	50.00
Police Records	Marijuana arrest records destruction fee shown or state fee	50.00
	Special staff reports	8.00 + .25/pg
	Record sealing (851.8 penal code.) - fee shown or state fee	100.00
Police Records	Local arrest record review	40.00
	Taped recording of radio transmission (includes cassette tape)	50.00
	Computer Generated Report - charge is per hour	40.00
	Subpoena Duces Tecum	25.00
Police Officers/Equipment	Special Duty Officers	Cost
	Actual cost of officer	num of (4) four h
Police Vehicles Per Hour Plus Mileage	Police vehicles per hour plus mileage)0/hr + 25/mi (.30
Second-Hand Dealers License - Initial Application	State fee - processing	195.00
	City of Walnut Creek - processing	75.00
	Fingerprinting each applicant or business partner, fee shown or state fee (state fee \$27.00 per person plus applicable fingerprinting fees)	32.00
Public Dance Permit	Processing Application	100.00
Taxicab Or Rental Car Business Investigation	Investigation Fee	130 per taxi
Taxi Driver Permit	Investigation Fee	115.00
Impound /Tow Release Fee	Preparation and Release Paperwork	150.00
Visa Letters	Preparation and verification	100.00
	Residents	30.00
	Nonresidents	40.00

**City of Walnut Creek
Public Services Department - Engineering
Fees and Charges Adopted for Fiscal Year 2015-16**

<u>ENGINEERING FEES</u>	Fee Basis	Fee Rate 2015-16
A. Site Development Permit		
a. Plan Checking	per hour	185.00
b. Inspection (based on value of site/frontage improvements, not bldgs)		
i. Residential		4%
ii. Non-Residential and Multifamily Residential		8%
B. Subdivision Processing		
a. Plan Checking for maps, plans, plan revisions	per hour	185.00
b. Subdivision inspection (based on value site/frontage improvements, not bldgs)		8%
C. Encroachment Inspection		
a. Inspection	per hour	164.00
b. Plan Checking	per hour	185.00
D. Engineering Review of Pool Permits -Pre-construction and Pre-final Inspections (If tree drip-line encroachment or removal permit are require, additional fees apply)	(flat)	154.00
E. Certificate of Compliance, Property Mergers,	per hour	185.00
F. Street Vacating	per hour	185.00
G. USA Marking (Utility Locations)	per hour	185.00
H. Base Map Updating Fee (Per Parcel)	per parcel	51.00
I. Flood Hazard Zone Elevation Certificate	(flat)	154.00
J. Review of Planning Application Processing	per hour	185.00
K. Electronic Aerial Photography	per panel	154.00

**City of Walnut Creek
Public Services Department - Engineering
Fees and Charges Adopted for Fiscal Year 2015-16**

	Fee Basis	Fee Rate 2015-16
<u>ENGINEERING FEES (Continued)</u>		
L. Provision C.3 Operation and Maintenance Management		
a. Management Fee	per year	164.00
b. Inspection Fee	per hour	154.00
	15% of the Building Division's total Permit Fees for each development permit. The fee shall be paid prior to the issuance of the development permit.	
M. Engineering review of Building Permit Application		
<u>PARKING PERMITS</u>		
A. Preferential Residential Parking Permits		
Each one-day permit in excess of 20 per day:		1.00
Replacement of a lost annual guest permit:		25.00
Each annual permit during the first six months of the permit year: (Permits purchased within the last six months of the permit year will be 50% of the annual fee.)		15.00
B. Transportation Permit (truck oversize loads)		16.00
C. Review of Planning Application Processing	per hour	185.00
D. Review of Subdivision and Site Development Permit Processing	per hour	185.00
E. Valet Parking Permit Fee	per permit	200.00

**City of Walnut Creek
Public Services Department - Other
Fees and Charges Adopted for Fiscal Year 2015-16**

	<u>Fee Basis</u>	<u>Fee Rate 2015-16</u>
<u>PARKS</u>		
<u>Arborist Services</u>		
City Arborist (Cost of private Arborist Services plus city overhead)	Per Hour	150.00
Consulting Arborist		
Tree Removal Permit	Flat Fee	85.00-100.00
<u>OPEN SPACE FEES</u>		
<u>Open Space Event/Group Refundable Cleaning/Damage Deposit</u> (depending on size and length of event)		100.00 - 300.00
<u>Camping</u> Per Person/Per Night		5.00-8.00
<u>Open Space Large Group Surcharge (trash removal)</u> Picnic - 200 or more people One night camping, 150 or more people Two night camping, 75-149 people		85.00-100.00
<u>Borges Ranch History Program</u> Small Group Tours, 30-60 minutes (Maximum 15 scouts) Guided Ranch Tour or other Tour, 90 minutes (maximum 25 people)		40.00-55.00 100.00-120.00
<u>Special Classes and Activities</u> 90 minutes, up to 30 students		100.00-120.00
<u>Group Picnic Area Reservations, Per Person - 1.00 (25.00 minimum)</u> Surcharge, 200 or more people		5.00-8.00 85.00
<u>Borges Ranch Barn & Grill, Per Hour (4 hour minimum, 100 people maximum)</u>		100.00-120.00
<u>Special Events Operated for Profit, Per Person</u> Group Camping, Per Person (Bob Pond - 100 people maximum) Per night, Minimum (Sugarloaf - 150 people maximum)		7.00

**City of Walnut Creek
Public Services Department - Other
Fees and Charges Adopted for Fiscal Year 2015-16**

<u>OPEN SPACE FEES (continued)</u>	<u>Fee Basis</u>	<u>Fee Rate 2015-16</u>
<u>Amphitheater</u>	Flat Fee	50.00-70.00
<u>Commercial Use</u> Twice the special event rate or as negotiated by the Public Services Director, or his/her designated representative who may discount fees or authorize special packages as incentives for first-time or long-term usage agreements, or to match the nature of the commercial use.		170.00
<u>Howe Homestead Park Garden Plot (625 sq. ft. plot, 48 total)</u>	Per Year	100.00-250.00

The Public Service Director or his/her designee will set specific fees within the authorized range. The City's goal is to charge user fees that are comparable with neighboring agencies, fair and reasonable for the facility or service provided, and that offset operating costs as much as possible. The Director/designee is authorized to offer a limited number of discounted rates for targeted populations such as students, educators and senior adults and to offer discounted rates or special promotional packages as sales promotion incentives where applicable.

**City of Walnut Creek
Arts, Recreation and Community Services - Recreation
Fees and Charges Adopted for Fiscal Year 2015-16**

	Fee Rate 2015-16
RECREATION PROGRAMS & SERVICES ¹	
<u>AQUATICS¹</u>	
<u>Recreational Swim Admissions (During scheduled Recreational Swim sessions)</u>	
<u>Daily Admission</u>	
Age 6 & Under, Per Visit	3.25 - 5.50
Age 7-17 Years, Per Visit	4.00 - 6.00
Age 18 & Over, Per Visit	4.50 - 6.50
Park User Pass, Per Person, Per Day	5.00 - 7.00
<u>City Day Camp Group, Per Person Per Day</u>	3.50 - 6.50
<u>15 Swim Tickets, Each (Valid one year from date of purchase)</u>	
Age 6 & Under	41.25 - 65.00
Age 7-17	52.50 - 76.50
Age 18 & Over	60.00 - 80.00
<u>Aquatics Splash Pass</u>	
Age 6 & Under, Per Visit	1.00 - 5.00
Age 7-17 Years, Per Visit	1.00 - 5.00
Age 18 & Over, Per Visit	1.00 - 5.00
<u>Summer Recreational Pass -- (All ages; approximately Memorial Day through Labor Day; exact dates specified annually)</u>	30.00 - 60.00
<u>Fitness Swimming Admissions (During scheduled Fitness Swim sessions)</u>	
<u>Daily Admission</u>	
Fitness Swim (Age 13 & over)	5.00 - 7.00
<u>15 Swim Tickets, Each (Valid one year from date of purchase)</u>	
Fitness Swim (Age 13 & Over)	60.00 - 80.00

City of Walnut Creek
Arts, Recreation and Community Services - Recreation
Fees and Charges Adopted for Fiscal Year 2015-16

	Fee Rate 2015-16
<u>Passes (Date specific; valid specified number of days)</u>	
Monthly Fitness Swim Pass (30 days)	60.00 - 70.00
6 Month Fitness Swim Pass (182 days)	340.00 - 450.00
Annual Fitness Swim Pass (357 days)	640.00 - 845.00
 <u>Classes & Lessons</u>	
<u>Aquatic Classes</u>	
Per Class Hour	3.00 - 55.00
 <u>Private Swim Lessons</u>	
Per Hour	40.00 - 80.00
 <u>Pool & Facility Rental</u>	
<u>Pool Rental - Per Hour (Minimum two hours; includes lifeguards)</u>	
<u>Larkey</u>	
Up to 100 People	170.00 - 205.00
Up to 200 People	185.00 - 245.00
Up to 300 People	205.00 - 295.00
 <u>Clarke - Lane Rental (Excludes lifeguards)</u>	
Short Course, Per Lane Per Hour	6.00 - 12.00
Long Course, Per Lane Per Hour	12.00 - 24.00
 <u>Clarke Pool Rental - Per Day (Including lifeguards)</u>	
Minimum Per Day Per Event	2,000.00 - 3,000.00
 <u>Pool Rental - Competitive Teams</u>	
	Contract
 <u>Clarke Concession Stand Rental (Per Event, Per Day)</u>	
	500.00 - 600.00
 <u>Clarke Diving Well Rental (Per Hour, excluding lifeguards)</u>	
	35.00 - 55.00
 <u>Clarke Diving Well Rental (Per Event Per Day including lifeguards)</u>	
	625.00 - 825.00
 <u>Clarke Picnic Area Rental</u>	
	50.00 - 100.00
 <u>Clarke Wading Pool Rental (Per Event Per Day excluding lifeguards)</u>	
	50.00 - 100.00

**City of Walnut Creek
Arts, Recreation and Community Services - Recreation
Fees and Charges Adopted for Fiscal Year 2015-16**

	Fee Rate 2015-16
<u>Larkey Deep Water Square (Per Hour, excluding lifeguards)</u>	15.00 - 25.00
<u>Lifeguards</u>	
Per Lifeguard Per Hour	15.00 - 25.00
 <u>INDOOR FACILITY RENTALS ^{1,2}:</u>	
<u>Facility Rental - Per Hour (Minimum 2 hours)</u>	
Facility charges shall apply for the use of buildings or portions thereof. The minimum rental period charged shall be for two hours unless otherwise specified. Rates are per hour and shall not be pro-rated for a part of an hour. A non-refundable deposit or the full rental fee (whichever is less) is required at time of reservation prior to permit approval. The deposit is credited to rental fee. The Director or designated representative, may discount fees or authorize special packages as incentives for first-time or long-term usage agreements.	
<u>Extra Large Room (Capacity: 300)</u>	
<i>Auditorium (Shadelands Art Center)</i>	
<u><i>Monday - Thursday; Friday until 5:00 p.m., Per Hour</i></u>	
City of Walnut Creek Funding Partner Organizations ²	Direct Costs
Government, Non-Profit Organizations; Schools (Public & Private)	55.00 - 85.00
Private/Commercial Groups	95.00 - 125.00
<u><i>Friday after 5:00 p.m. & Sunday (All Times), Per Hour, 5 Hour Minimum</i></u>	
City of Walnut Creek Funding Partner Organizations ²	Direct Costs
Government, Non-Profit Organizations; Schools (Public & Private)	90.00 - 140.00
Private/Commercial Groups	110.00 - 160.00
<u><i>Saturday (All Times), Per Hour, 12 Hour Minimum (non-continuous)</i></u>	
City of Walnut Creek Funding Partner Organizations ²	Direct Costs
Government, Non-Profit Organizations; Schools (Public & Private)	125.00 - 195.00
Private/Commercial Groups	155.00 - 225.00

**City of Walnut Creek
Arts, Recreation and Community Services - Recreation
Fees and Charges Adopted for Fiscal Year 2015-16**

	Fee Rate 2015-16
<u>Large Room (Capacity: 200 - 225)</u>	
<i>Lakeside Room (Heather Farm Community Center)</i>	
<i>Assembly Hall (Civic Park Community Center Complex)</i>	
 <u>Monday - Thursday; Friday until 5:00 p.m., Per Hour</u>	
City of Walnut Creek Funding Partner Organizations ²	Direct Costs
Non-Profit Organizations; Schools (Public & Private)	55.00 - 85.00
Private/Commercial Groups	95.00 - 125.00
 <u>Friday after 5:00 p.m. & Sunday (All Times), Per Hour, 5 Hour Minimum</u>	
City of Walnut Creek Funding Partner Organizations ²	Direct Costs
Non-Profit Organizations; Schools (Public & Private)	90.00 - 140.00
Private/Commercial Groups	110.00 - 160.00
 <u>Saturday (All Times), Per Hour, Minimum Hours: Assembly Hall--4; Lakeside--10</u>	
City of Walnut Creek Funding Partner Organizations ²	Direct Costs
Non-Profit Organizations; Schools (Public & Private)	110.00 - 180.00
Private/Commercial Groups	140.00 - 210.00
 <u>Medium Room (Capacity: 90 - 100)</u>	
<i>Dance Studio (Shadelands Art Center)</i>	
<i>Oak View Room (Downtown Library)</i>	
<i>Social Hall (Civic Park Community Center Complex)</i>	
 <u>Monday - Sunday, Per Hour (All Times)</u>	
City of Walnut Creek Funding Partner Organizations ²	Direct Costs
Non-Profit Organizations; Schools (Public & Private)	55.00 - 85.00
Private/Commercial Groups	90.00 - 125.00
 <u>Small Room (Capacity: 60)</u>	
<i>Club Room (Heather Farm Community Center)</i>	
<i>Conference Room (Civic Park Community Center Complex)</i>	
<i>Lounge (Civic Park Community Center Complex)</i>	
 <u>Monday - Sunday, Per Hour (All Times)</u>	
City of Walnut Creek Funding Partner Organizations ²	Direct Costs
Non-Profit Organizations; Schools (Public & Private)	35.00 - 65.00
Private/Commercial Groups	55.00 - 90.00

City of Walnut Creek
Arts, Recreation and Community Services - Recreation
Fees and Charges Adopted for Fiscal Year 2015-16

	Fee Rate 2015-16
<u>Exercise Room - Tice Gymnasium (Capacity: 60)</u>	
<u>Monday - Sunday, Per Hour (All Times)</u>	
City of Walnut Creek Funding Partner Organizations ²	Direct Costs
Non-Profit Organizations; Schools (Public & Private)	20.00 - 65.00
Private/Commercial Groups	20.00 - 90.00
<u>Classrooms (Capacity: 20 - 30)</u>	
<i>Classrooms (Clarke Pool, Shadelands Art Center, Tice Gymnasium)</i>	
<i>Conference Room (Downtown Library)</i>	
<u>Monday - Sunday, Per Hour (All Times)</u>	
City of Walnut Creek Funding Partner Organizations ²	Direct Costs
Non-Profit Organizations; Schools (Public & Private)	15.00 - 45.00
Private/Commercial Groups	15.00 - 45.00
<u>Other Rental Facilities</u>	
Kitchen, Per Hour	20.00 - 50.00
Additional Room/Space with Assembly Hall, Auditorium or Lakeside Room	0.00 - 750.00
<u>Facility Rental Deposits & Other Fees</u>	
Booking Deposit (Non-refundable)	400.00 - 600.00
Cleaning/Damage Deposit (Refundable)	100.00 - 1,000.00
Facility Reservation Amendment Fee	10.00 - 150.00
Piano Use - Per Day	50.00 - 100.00
Security Services, Per Hour Per Guard/Officer	20.00 - 50.00
Special Permit to Serve Alcoholic Beverage	60.00 - 100.00
Special Equipment & Services (Audio Visual Equipment, Chairs, Custom Panels, Display Equipment, Marley Floors, Piano Tuning, Table Linens, Tents, etc.)	5.00 - 500.00
Attendant, Per Hour	15.00 - 35.00
Lighting Design with Technician, Per Event	245.00 - 500.00
Follow Spot Operators, Per Hour	10.00 - 50.00

**City of Walnut Creek
Arts, Recreation and Community Services - Recreation
Fees and Charges Adopted for Fiscal Year 2015-16**

	Fee Rate 2015-16
<u>OUTDOOR FACILITY RENTALS ¹:</u>	
<u>Park Picnic Areas, Per Day</u>	
Large Group Picnic Area	275.00 - 375.00
Medium Group Picnic Area	165.00 - 265.00
Small Group Picnic Area	55.00 - 155.00
 <u>Sand Volleyball Court, Per Hour</u>	
	30.00 - 35.00
 <u>Special Equipment Permit (Park Use), Per Day</u>	
	40.00 - 200.00
 <u>Gazebo Rental</u>	
Per Hour	
Non-Profit 501(c)(3) Organizations, Public/Private Schools	50.00 - 70.00
Private/Commercial Groups	75.00 - 95.00
 5 Hour Rental Period	
Non-Profit 501(c)(3) Organizations, Public/Private Schools	240.00 - 280.00
Private/Commercial Groups	280.00 - 320.00
 <u>Facility Reservation Amendment Fee</u>	
	10.00 - 150.00
 <u>PARK SPECIAL EVENTS ¹:</u>	
<u>Special Events (Civic, Heather Farm and Larkey Parks):</u>	
<u>0 - 199 Event Attendance Per Day</u>	
Non-Profit 501(c)(3) Organizations, Public/Private Schools	165.00 - 210.00
Private/Commercial Groups	225.00 - 265.00
 <u>200 - 499 Event Attendance Per Day</u>	
Non-Profit 501(c)(3) Organizations, Public/Private Schools	385.00 - 485.00
Private/Commercial Groups	480.00 - 605.00

City of Walnut Creek
Arts, Recreation and Community Services - Recreation
Fees and Charges Adopted for Fiscal Year 2015-16

	Fee Rate 2015-16
<u>500 - 999 Event Attendance Per Day</u>	
Non-Profit 501(c)(3) Organizations, Public/Private Schools	725.00 - 1,075.00
Private/Commercial Groups	875.00 - 1,345.00
<u>1,000 - 2,499 Event Attendance Per Day (one rate)</u>	
Non-Profit 501(c)(3) Organizations, Public/Private Schools	1,750.00 - 2,200.00
Private/Commercial Groups	2,200.00 - 2,700.50
<u>2,500 - 4,999 Event Attendance Per Day (one rate)</u>	
Non-Profit 501(c)(3) Organizations, Public/Private Schools	3,500.00 - 4,500.00
Private/Commercial Groups	4,300.00 - 5,600.00
<u>5,000 & Over Event Attendance Per Day (one rate)</u>	
Non-Profit 501(c)(3) Organizations, Public/Private Schools	5,500.00 - 6,900.00
Private/Commercial Groups	6,800.00 - 8,600.00
<u>Long Term Special Event (event duration of 30 days or more)</u>	10,000.00 - 20,000.00
<u>Dog Event, Per Day (in addition to other applicable facility use fees)</u>	
100 or fewer dogs	250.00 - 325.00
101 or more dogs	350.00 - 425.00
<u>Other Activities/Events:</u>	
<u>Exercise Camps, Per Hour</u>	7.00 - 15.00
<u>Media Production in Parks, Facilities or Open Space</u>	
Per Hour	100.00 - 500.00
Per Day (12 hours)	1,500.00 - 2,000.00
<u>Deposits & Fees:</u>	
<u>Refundable Key Deposit, Per Event</u>	50.00 - 200.00
<u>Special Event Utility Service Fee, Per Day</u>	50.00 - 200.00
<u>Special Event Cleaning/Damage Deposit (Refundable)</u>	150.00 - 1,500.00
<u>Special Event Cleaning/Damage Fee</u>	Direct Costs

**City of Walnut Creek
Arts, Recreation and Community Services - Recreation
Fees and Charges Adopted for Fiscal Year 2015-16**

	Fee Rate 2015-16
<u>Special Event Turf Rehabilitation Fee</u>	500.00 - 750.00
<u>Special Event Trash Clean-up, Per Hour</u>	15.00 - 40.00
<u>Equipment & Services</u>	
<u>Event Banner</u>	
Staff Posting and Removal	75.00 - 95.00
Production or Change	50.00 - 250.00
<u>Public Address System</u>	
Equipment, Per Day	200.00 - 250.00
Technician, Per Hour (minimum 2 hours)	25.00 - 35.00
<u>RECREATION CLASSES & PROGRAMS ¹:</u>	
<u>Recreation Classes</u>	
Per Class Hour	4.00 - 40.00
<u>Day Camp Programs, Per Hour</u>	
(Family discount \$10/session each additional child)	5.00 - 12.00
<u>Teen Excursions</u>	
Trip Cost, Per Person, Per Excursion Day	20.00 - 200.00
<u>Prints in the Park Hand Tiles</u>	
Each	32.00 - 45.00
4th and Additional	16.00 - 30.00
For Business	100.00 - 150.00
<u>Registration Administrative Processing Fee</u>	0 - 5.00
<u>Advertising - Print Media, Per Ad</u>	
1/16 Page to Full Page	125.00 - 2,000.00
Inside or Outside Cover	2,200.00 - 5,000.00

City of Walnut Creek
Arts, Recreation and Community Services - Recreation
Fees and Charges Adopted for Fiscal Year 2015-16

	Fee Rate 2015-16
<u>SOCIAL SERVICES</u>¹:	
<u>Senior Adult Local Transportation Services, Per Trip</u>	1.00 - 4.00
<u>Vendor/Concession Fee, Per Day</u>	25.00 - 250.00
<u>SPORTS & CAMPS</u>¹:	
<u>Sports Fields, Per Hour</u>	
Non-Profit 501(c)(3) Community Organizations, Public/Private Schools	
Prime Time (Year round: Weekdays 3:00 p.m. - 11:00 p.m. & all day Saturday/Sunday; June - August: Weekdays 8:00 a.m. - 3:00 p.m.)	8.00 - 16.00
Non-Prime Time (September - May: Weekdays 8:00 am - 3:00 p.m.)	6.00 - 12.00
Private/Commercial Users	25.00 - 39.00
<u>Skate Park Rental, Per Hour (No Closure)</u>	32.00 - 37.00
<u>Sports Field & Skate Park</u>	
<u>Light Usage, Per Hour (In addition to field and skate park rental fee)</u>	
Non-Profit 501(c)(3) Organizations, Public/Private Schools, Private/Commercial Groups	16.50 - 21.50
<u>Gymnasium/Sports Court, Per Hour (Foothill, Tice & Walnut Creek Intermediate Gymnasiums)</u>	
Single Court Configuration (high school regulation size)	
Non-Profit 501(c)(3) Organizations, Public/Private Schools	60.00 - 75.00
Private/Commercial Groups	70.00 - 85.00
<u>Gymnasium/Sports Court, Per Hour (Walnut Creek Intermediate Gymnasium only)</u>	
Two Court Configuration (non-high school regulation court size)	
Non-Profit 501(c)(3) Organizations, Public/Private Schools	80.00 - 95.00
Private/Commercial Groups	100.00 - 115.00
<u>Adult Volleyball, Per Team</u>	
Range of fees depending on length of season	165.00 - 450.00
<u>Adult 5 on 5 Basketball, Per Team</u>	
Range of fees depending on length of season	600.00 - 850.00

City of Walnut Creek
Arts, Recreation and Community Services - Recreation
Fees and Charges Adopted for Fiscal Year 2015-16

	Fee Rate 2015-16
<u>Drop-in Gym Use</u>	
Per Session, Per Person	2.00 - 8.00
11 Visit Pass, Per Pass	30.00 - 60.00
<u>After School Sports, Per Session, Per Person</u>	
Range of fees depending on length of season	125.00 - 400.00
Uniform deposit	25.00 - 100.00
<u>Reserved Tennis Court - All Reservable City Courts including Heather Farm Park</u>	
Per Court, Per Hour (For Use of Multiple Courts by Non-Pass Holders)	0.00 - 11.00
<u>Annual Tennis Facilities Use Pass - Adult</u>	
Resident	175.00 - 250.00
Non-resident	200.00 - 275.00
<u>Annual Tennis Facilities Use Pass - Junior Under 18</u>	
Resident	120.00 - 145.00
Non-resident	140.00 - 165.00
<u>Four (4) Month Tennis Facilities Use Pass - Adult</u>	
Resident	75.00 - 100.00
Non-resident	85.00 - 105.00
<u>Heather Farm Tennis Center Daily Fee, Per Person - Adult</u>	
Resident	8.00 - 10.00
Non-resident	9.00 - 11.00
<u>Heather Farm Tennis Center Daily Fee, Per Person - Junior Under 18</u>	
Resident	5.00 - 7.00
Non-resident	6.00 - 8.00
<u>Facility Use Fee (Per Person, Per Day)</u>	0.00 - 3.00
<u>Tennis Light Fee - Per Hour</u>	0.00 - 6.00

**City of Walnut Creek
Arts, Recreation and Community Services - Recreation
Fees and Charges Adopted for Fiscal Year 2015-16**

**Fee Rate
2015-16**

¹The Arts, Recreation and Community Services Director or his/her designee will set specific fees within the authorized range. The City's goal is to charge user fees that are comparable with neighboring agencies, fair and reasonable for the facility or service provided, and that offset operating costs as much as possible. The Director/designee is authorized to offer a limited number of discounted rates for targeted populations such as students, educators and senior adults and to offer discounted rates or special promotional packages as sales promotion incentives where applicable.

²City of Walnut Creek Funding Partner Organizations are groups whose primary mission/purpose includes direct financial or in-kind support to City of Walnut Creek programs.

**City of Walnut Creek
Arts, Recreation and Community Services - Golf
Fees and Charges Adpoted for Fiscal Year 2015-16**

	Fee Rate 2015-16
<u>BOUNDARY OAK GOLF COURSE</u> ⁴	
Weekdays = Monday through Thursday Weekends = Friday through Sunday	
18-HOLE - RESIDENT (With valid resident card)	
Weekday	23.00 - 32.00
Weekend	33.00 - 42.00
18-HOLE - NON-RESIDENT	
Weekday	29.00 - 38.00
Weekend	39.00 - 48.00
9-HOLE - RESIDENT (With valid resident card)	
Weekday	18.00 - 25.00
Weekend	23.00 - 28.00
9-HOLE - NON-RESIDENT	
Weekday	24.00 - 29.00
Weekend	28.00 - 33.00
SENIORS - 18 HOLE (Age 60 or older, Weekdays only)	
Weekday - Resident	18.00 - 24.00
Weekday - Non-Resident	23.00 - 29.00
STUDENT (under age 18)	
9 Holes Weekday	10.00 - 16.00
9 Holes Weekend (varies by season)	10.00 - 16.00
18 Holes Weekday	14.00 - 20.00
EARLY BIRD BACK 9 (First 1.5 hours from first starting time)	
Weekday	15.00 - 20.00
Weekend	20.00 - 25.00
LATE RATE (Varies by season)	
Weekday/Twilight	19.00 - 25.00
Weekend/Twilight	25.00 - 31.00
Super Twilight	15.00 - 21.00

City of Walnut Creek
Arts, Recreation and Community Services - Golf
Fees and Charges Adpoted for Fiscal Year 2015-16

	<u>Fee Rate</u> <u>2015-16</u>
RESIDENT CARDS, EVERY TWO YEARS (Incorporated Walnut Creek address)	10.00 - 100.00
TOURNAMENT GREEN FEES, PER PLAYER	
Weekday	37.00 - 45.00
Weekend	41.00 - 49.00
Non-Profit 501(c)(3) Organizations (Weekdays only)	
Resident	29.50 - 42.00
Non-Resident	33.50 - 46.00
CART FEES	
Electric, Per Person	10.00 - 22.00
Push, Per Cart	3.00 - 10.00
DRIVING RANGE BALLS, Per Basket	1.00 - 15.00
EQUIPMENT RENTAL	
Golf Clubs, Per Set	15.00 - 35.00
GOLF LESSONS, PER PERSON (varies by length and format)	10.00 - 100.00

⁴ The Arts, Recreation & Community Services Director or his/her designee will set specific fee levels within the approved range. The City's goal is to charge user fees that are comparable with neighboring golf courses, fair and reasonable for the facility or service provided, and that offset operating costs. The Arts, Recreation and Community Services Director is hereby authorized to establish discounted fees, or special promotional packages as incentives for first-time use, for long-term use, or as limited duration promotional incentives at the Boundary Oak Golf Course.

City of Walnut Creek
Arts, Recreation and Community Services - Arts Education and Bedford Gallery
Fees and Charges Adopted for Fiscal Year 2015-16

	Fee Rate 2015-16
ARTS PROGRAMS & SERVICES	
<u>ARTS EDUCATION CLASSES AND WORKSHOPS</u> ^{1,5}	
<u>Art Camps - Performing & Visual Arts</u>	
Daily Camps, Per Hour	9.00 - 20.00
Weekly Camps, Per Hour (Number of weeks per session varies)	5.00- 20.00
<u>Community Music School Studio Rental, Per Hour</u>	7.50 - 15.00
<u>Dance Studio Rental, Per Hour</u>	
Non-Profit 501(c)(3) Organizations; Schools (Public & Private)	20.00 - 80.00
Private/Commercial	30.00 - 90.00
<u>Multi-Generational Classes & Programs</u> ⁶ (Various disciplines; Number of hours varies)	35.00 - 250.00
<u>Performing Arts</u> ⁶	
Dance, and Drama Workshops & Classes (Adult/Teen)	50.00 - 600.00
Dance, and Drama Workshops & Classes (Pre-School and Youth)	50.00 - 500.00
Instrumental & Vocal Music Classes (All Ages; Number of days and hours vary)	60.00 - 350.00
Performance Fee (Pre-School and Youth)	10.00 - 75.00
School Year Intensive/Special Training Programs, Per Hour (All Ages):	
a) 0 - 4 hours per week	5.00 - 15.00
b) 5 - 8 hours per week	5.00 - 15.00
c) 9 - 12 hours per week	5.00 - 15.00
<u>Pre-School</u>	
School-Year Programs, Per Hour (Number of days per week and hours per day vary)	8.00 - 17.00
Summer Programs, Per Hour (Number of days per week and hours per day vary)	9.00 - 16.00
<u>Visual Arts - 2D & 3D Disciplines (e.g., Jewelry, Glass, Photography, Ceramics, etc.)</u> ⁶	
Workshops and Classes (Adult/Teen)	35.00 - 800.00
Workshops and Classes (Pre-School & Youth)	35.00 - 300.00
School Year Intensive (Make Your Mark), Per Hour	12.00 - 15.00
<u>Enrollment Deposit</u>	50.00 - 500.00
<u>Open Studio Workshop Fees (Number of days and hours vary)</u>	35.00 - 500.00

City of Walnut Creek
Arts, Recreation and Community Services - Arts Education and Bedford Gallery
Fees and Charges Adopted for Fiscal Year 2015-16

	Fee Rate 2015-16
<u>Performance Ticket Prices</u>	0 - 75.00
<u>Performance and Visual Arts Equipment and Services (Varies depending on type of equipment, personnel required, length of use and associated services)</u>	15.00 - 500.00
<u>Refund Fees</u>	
Core Classes/Workshops	10.00 - 200.00
Intensive, School-Year, and Special Programs	30.00 - 100.00
<u>Supply Fees and Model Charges, Per Person</u>	10.00 - 600.00
<u>Withdrawal/Drop Fee (No Charge For Transfers)</u>	10.00 - 300.00
<u>Registration Administrative Processing Fee</u>	0 - 5.00
<u>Advertising - Print Media, Per Ad</u>	
1/16 Page to Full Page	125.00 - 2,000.00
Inside or Outside Cover	2,200.00 - 5,000.00
<u>BEDFORD GALLERY</u> ¹⁵	
<u>Program Fees</u>	
<u>Daily Gallery Admission</u> (One weekday per month designated as free)	
Adults	3.00 - 10.00
Students (17 & under)	2.00 - 7.00
<u>Special Admission</u> (Lectures, Special Events, Fundraisers, etc.)	
Adults	5.00 - 200.00
Students (17 & under)	2.00 - 50.00
<u>Library Community Art Gallery Exhibition Application Fee</u>	
Individual Artist	50.00 - 70.00
2 to 3 Individual Artists	100.00 - 120.00
Organizations & Groups (4+ Artists)	150.00 - 170.00

City of Walnut Creek
Arts, Recreation and Community Services - Arts Education and Bedford Gallery
Fees and Charges Adopted for Fiscal Year 2015-16

	Fee Rate
	2015-16
<u>Public Art Tour, Per Person</u>	0 - 10.00
<u>Exhibition Tours - Groups</u>	35.00 - 200.00
<u>Gallery Outreach Presentations</u>	30.00 - 125.00
<u>Juried Exhibition Entry Fees</u>	5.00 - 50.00
<u>Sales Commission</u>	30% - 50%
<u>Vendor/Concession Fee, Per Day</u>	25.00 - 250.00
<u>Art Gallery/Exhibit Tours, Per Person</u>	25.00 - 500.00
<u>Traveling Exhibition Rental Fee</u>	2,500.00 - 10,000.00
<u>Facility Rental</u>	
<u>Bedford Gallery (including use of Learning Center and 2 attendants) - Max. 250 people</u>	
Non-Profit 501(c)(3) Organization	
3 hour Rental Period	400.00 - 600.00
Additional time, per hour	125.00 - 175.00
Private/Commercial	
3 hour Rental Period	500.00 - 800.00
Additional time, per hour	125.00 - 200.00
<u>Customized Event Production (includes 3 hour rental period and program)</u>	1,000.00 - 2,500.00
<u>Learning Center (includes 1 attendant) - Maximum 40 people</u>	
Non-Profit 501(c)(3) Organization	
3 hour Rental Period	150.00 - 225.00
Additional time, per hour	75.00 - 113.00
Private/Commercial	
3 hour Rental Period	150.00 - 300.00
Additional time, per hour	75.00 - 150.00

City of Walnut Creek
Arts, Recreation and Community Services - Arts Education and Bedford Gallery
Fees and Charges Adopted for Fiscal Year 2015-16

	Fee Rate
	2015-16
<u>Photo Shoot Backdrop, Per Hour</u>	200.00 - 400.00
<u>Additional Gallery Attendants or Technicians, Per Hour</u>	20.00 - 50.00
<u>Audio-Visual and Sound Equipment Rental</u>	25.00 - 350.00
<u>Table and Chairs, Set-up and Removal</u>	75.00 - 250.00
<u>Public Art</u>	
Review and Processing of Commercial and City Public Art Projects, Per Hour ⁷	Design Review - New Buildings/Project Fee
Research of Public Artists/Artwork, or Referrals to Artists or Consultants, Per Hour ⁷	Design Review - New Buildings/Project Fee
Competition Entry Fee, Per Entry	10.00 - 75.00
<u>Registration Administrative Processing Fee</u>	0 - 5.00

⁵ Specific prices for Arts Education, Bedford Gallery and Center REP may vary depending upon the type of activity, day of week and time of day.

⁶ Arts Education class and workshop fees are based on average 10-week quarters, 1-3 hours per class. Class sizes may vary.

⁷ Public Art: The Design Review - New Buildings/Project Fee in the Community and Economic Development section of the Fees & Charges is the rate used for review and processing of commercial and City public art projects. This rate is also charged for research of public artists/artwork or referrals to artists or consultants.

City of Walnut Creek
Arts, Recreation and Community Services - Leshar Center for the Arts and Center REP
Fees and Charges Adopted for Fiscal Year 2015-16

	Fee Rate 2015-16
<u>CENTER REPERTORY COMPANY</u> ^{1, 5}	
<u>Single Tickets</u> ⁸	16.00 - 75.00
<u>Season Subscription Ticket Package</u> ⁸	
4 Plays	140.00 - 200.00
5 Plays	170.00 - 250.00
6 Plays	200.00 - 300.00
7 Plays	220.00 - 325.00
8 Plays	250.00 - 350.00
<u>Young REP Workshops/Classes</u>	495.00 - 1,900.00
<u>Concessions</u>	0 - 100.00
<u>LESHAR CENTER FOR THE ARTS</u> ¹	
<u>Facility Rental</u>	
<u>Hofmann Theatre (Seating Capacity: 785)</u>	
Event Period (4-6 hours, some restrictions apply, includes basic staff) ⁹	Greater of 1,200.00 or 23% of gross Maximum 4,250.00
Base Rent For Corporate Events (plus Event Period charges if applicable) ⁹	2,300.00
Base Rent For Non-Corporate Events With No Admission Charge	1,800.00
Non-event Period (First 3 hours or portion thereof, not including staff)	175.00
Each Additional 2-hour period or portion thereof, not including staff), Per 2-hour Period	75.00
Rental Overtime (Past midnight), Per Hour	200.00
Staff Overtime (Past midnight), Per Hour	Staff Rate at 1.5
Programs, Black Ink:	
2-Sides, 4 Page Insert, 750 Copies, First Performance	288.00 - 325.00
2-Sides, 4-Page Insert, 750 Copies, Each Additional Performance	115.00 - 135.00
2-Sides, 8-Page Insert, 750 Copies, First Performance	472.00 - 510.00
2-Sides, 8-Page Insert, 750 Copies, Each Additional Performance	208.00 - 265.00

City of Walnut Creek
Arts, Recreation and Community Services - Leshar Center for the Arts and Center REP
Fees and Charges Adopted for Fiscal Year 2015-16

	Fee Rate 2015-16
Programs, Color Front, Black Inside:	
4-Page Insert, 750 Copies, First Performance	863.00 - 910.00
4-Page Insert, 750 Copies, Each Additional Performance	288.00 - 320.00
8-Page Insert, 750 Copies, First Performance	1,220.00 - 1,300.00
8-Page Insert, 750 Copies, Each Additional Performance	403.00 - 475.00
 <u>Margaret Leshar Theatre (Seating Capacity: 297)</u>	
Event Period (4-6 hours, some restrictions apply, includes basic staff) ⁹	Greater of 475.00 or 23% of gross Maximum 1,600.00
Base Rent For Corporate Events (plus Event Period charges if applicable) ⁹	1,100.00
Base Rent For Non-Corporate Events With No Admission Charge	900.00
Non-event Period (First 3 hours or portion thereof, not including staff)	100.00
Each Additional 2-hour period or portion thereof, not including staff), Per 2-hour Period	40.00
Rental Overtime (Past midnight), Per Hour	200.00
Staff Overtime (Past midnight), Per Hour	Staff Rate at 1.5
Programs, Black Ink:	
2-Sides, 4-Page Insert, 300 Copies, First Performance	242.00 - 300.00
2-Sides, 4-Page Insert, 300 Copies, Each Additional Performance	70.00 - 110.00
2-Sides, 8-Page Insert, 300 Copies, First Performance	386.00 - 425.00
2-Sides, 8-Page Insert, 300 Copies, Each Additional Performance	127.00 - 190.00
Programs, Color Front, Black Inside:	
4-Page Insert, 300 Copies, First Performance	770.00 - 830.00
4-Page Insert, 300 Copies, Each Additional Performance	173.00 - 210.00
8-Page Insert, 300 Copies, First Performance	1,035.00 - 1,100.00
8-Page Insert, 300 Copies, Each Additional Performance	242.00 - 295.00
 <u>Knight Foundation Stage 3 (Seating Capacity: 133)</u>	
Event Period (3-5 hours, some restrictions apply, includes basic staff) ⁹	Greater of 215.00 or 23% of gross Maximum 675.00
Base Rent For Corporate Events (plus Event Period charges if applicable) ⁹	675.00
Base Rent For Non-Corporate Events With No Admission Charge	425.00
Non-event Period (First 3 hours or portion thereof, not including staff)	75.00
Each Additional 2-hour period or portion thereof, not including staff), Per 2-hour Period	25.00
Rental Overtime (Past midnight), Per Hour	200.00
Staff Overtime (Past midnight), Per Hour	Staff Rate at 1.5

City of Walnut Creek
Arts, Recreation and Community Services - Leshar Center for the Arts and Center REP
Fees and Charges Adopted for Fiscal Year 2015-16

	Fee Rate 2015-16
Programs, Black Ink:	
2-Sides, 4-Page Insert, 150 Copies, First Performance	242.00 - 300.00
2-Sides, 4-Page Insert, 150 Copies, Each Additional Performance	70.00 - 110.00
2-Sides, 8-Page Insert, 150 Copies, First Performance	386.00 - 425.00
2-Sides, 8-Page Insert, 150 Copies, Each Additional Performance	127.00 - 190.00
Programs, Color Front, Black Inside:	
4-Page Insert, 150 Copies, First Performance	770.00 - 830.00
4-Page Insert, 150 Copies, Each Additional Performance	173.00 - 210.00
8-Page Insert, 150 Copies, First Performance	1,035.00 - 1,100.00
8-Page Insert, 150 Copies, Each Additional Performance	242.00 - 295.00
<u>Del Valle Theatre (Seating Capacity: 384)</u>	
Event Period (3-5 hours, some restrictions apply, includes basic staff)	Greater of 450.00 or 20% of gross Maximum 4,000.00
Base Rent For Corporate Events With No Admission Charge (4-6 hour period, includes basic staff)	750.00 - 950.00
Non-event Period (First 3 hours or portion thereof, not including staff)	100.00
Each Additional 2-hour period or portion thereof, not including staff), Per 2-hour Period	40.00
Rental Overtime (Past midnight), Per Hour	200.00
Staff Overtime (Past midnight), Per Hour	Staff Rate at 1.5
Programs, Black Ink:	
2-Sides, 4-Page Insert, 300 Copies, First Performance	242.00 - 300.00
2-Sides, 4-Page Insert, 300 Copies, Each Additional Performance	70.00 - 110.00
2-Sides, 8-Page Insert, 300 Copies, First Performance	386.00 - 425.00
2-Sides, 8-Page Insert, 300 Copies, Each Additional Performance	127.00 - 190.00
Programs, Color Front, Black Inside:	
4-Page Insert, 300 Copies, First Performance	770.00 - 830.00
4-Page Insert, 300 Copies, Each Additional Performance	173.00 - 210.00
8-Page Insert, 300 Copies, First Performance	1,035.00 - 1,100.00
8-Page Insert, 300 Copies, Each Additional Performance	242.00 - 295.00
<u>Encore Room (3rd Floor, Seats 25 Maximum) Per 3-Hour Period</u>	200.00 - 500.00

City of Walnut Creek
Arts, Recreation and Community Services - Leshar Center for the Arts and Center REP
Fees and Charges Adopted for Fiscal Year 2015-16

	Fee Rate 2015-16
<u>Producer Ticket Fees and Services</u>	
<u>Ticket Office Fees, Per Performance (Includes printing and selling of tickets for nine standard pricing codes, one standard single ticket report, one standard subscription report and final ticket sales settlement report)</u>	
Hofmann Theatre	250.00 - 300.00
Margaret Leshar Theatre	175.00 - 225.00
Knight Foundation Stage 3 Theatre	85.00 - 110.00
Del Valle Theatre	250.00 - 300.00
<u>Issuing of Complimentary Tickets (All theatres; must be requested on standard LCA request form. Requests not submitted on standard LCA form are subject to \$25 fee per occurrence.)</u>	Included in event period base rent
<u>Additional Ticket Office Services and/or Reports</u>	
Seating Chart Legend (All theatres), Per Report	50.00
Weekly Sales Reports (All theatres), Per Report	50.00
Subscriber Listing Reports (One report included in base fee for all theatres), Per Report	125.00
Single Ticket Buyer List (One report included in base fee for all theatres), Per Report	75.00
Pricing (Per non-standard price build. Standard pricing includes: Season, Student, Season Senior, Adult, Senior, Youth under 17; Child under 12, B&N, Goldstar)	50.00
Goldstar and Other Discount Brokers (All theatres), Per Ticket	1.00
Client Donation Handling, Per Donation	3.5%
<u>Special Ticket Order Forms/Coupons (All theatres), Per Form</u>	50.00
<u>Street Banners</u>	
<u>New Banners, Per banner (Includes graphic design services, production, installation and deinstallation; minimum order is 4 banners)</u>	325.00 - 450.00
<u>Existing Banners</u>	
Date Change (One line), Per Banner	20.00 - 45.00
Installation & Deinstallation, Per Banner	100.00 - 200.00

City of Walnut Creek
Arts, Recreation and Community Services - Leshar Center for the Arts and Center REP
Fees and Charges Adopted for Fiscal Year 2015-16

	<u>Fee Rate</u> <u>2015-16</u>
<u>Staff, Per Hour</u>	
Lighting, Sound and Rigging Technicians per hour	20.00 - 30.00
Follow Spot Operators per hour	20.00 - 30.00
Security per hour	20.00 - 30.00
Ushers/House Managers per hour	10.00 - 20.00
Catering, Designers, Marketing/PR	Market Rate
<u>Audio-Visual, Technical Equipment & Supplies & Related Services</u>	Market Rate
<u>Lost Backstage Pass</u>	15.00 - 20.00
<u>Season Mail Handling</u>	5.00 - 10.00
<u>Concessions</u>	15% - 30%
<u>Advertising - Electronic Media, Per Ad</u>	125.00 - 200.00
<u>Plaza Display, Per Displayed Unit, Per Day</u>	500.00 - 800.00
<u>Ticket Office Fee for Non-Leshar Center Event</u>	Greater of:
1 - 150 Seats	3% or (100.00 - 150.00)
151 - 300 Seats	3% or (175.00 - 225.00)
301 - 800 Seats	3% or (250.00 - 300.00)
801 - 1,100 Seats	3% or (325.00 - 375.00)
Charge Card Orders/Internet Fees	3.5% of Total
<u>Patron Ticket Fees</u>	
Season Ticket Exchange Fee (per ticket)	No charge
Single Ticket Exchange Fee (all theatres; per ticket)	5.00 - 15.00
Subscription Order Fee (all theatres; per order)	5.00 - 15.00
Telephone Order Fee (all theatres; per transaction)	5.00 - 8.00
Facility Use Charge, Per Ticket (is not used to calculate rent)	2.00 - 6.00
<u>Registration Administrative Processing Fee</u>	0.00

⁵ Specific prices for Arts Education, Bedford Gallery and Center REP may vary depending upon the type of activity, day of week and time of day.

⁸ Center REP single ticket and season subscription ticket package range amounts include the applicable Leshar Center Facility Use Fee amounts.

⁹ Leshar Center Facility Rental Event Period percentage of gross charges apply to non-corporate and corporate events charging admission.

City of Walnut Creek
Community and Economic Development - Planning and Administration
Fees and Charges Adopted for Fiscal Year 2015-16

Service/Application	Fee Basis		Fee Rate 2015-16
<u>General Department Fees</u>			
Commission/Committee Agendas	Resident	per annum	200.00
Photocopying up to 11x17 in house	Nonresident	per annum	200.00
	Single-sided	per side	0.10
	Double-sided	per side	0.10
Photocopying large format (over 11x17) in-house		per sheet	5.00
Facsimiles	In area code 925	per page	1.04
	Outside 925	per page	1.56
CD Copy of Commissions Meetings (includes cost of disc)		per disc	10.00
Appeals, reconsiderations and complaints (non-applicants only)		flat fee	210.00
Environmental Assessment	Probable Negative		
	Declaration	per hour	185.00
Design Review:	Environmental Impact Report	per hour	185.00
	New Homes (Staff Review)	per hour	185.00
	New Home (Design Review)	per hour	185.00
	New Buildings/Projects	per hour	185.00
	Small Additions/Remodel & Storefronts	per hour	185.00
			flat fee (one hour of time)
Awnings & Canopy Permit			
Sign Review:	Freestanding, Sign Programs & Exceptions	per hour	185.00
	Blade Signs	flat fee (one hour of time)	185.00
	Signs requiring staff approval		
	only plus \$30 for ea addl sign	flat fee (two hours of time)	360.00
	Sign Face Change Only	flat fee (1/2 hour of time)	90.00
	Sign Subcommittee Review	per hour (2 hour min)	185.00
	Sign Retrieval Fee	flat fee (1/2 hour of time)	90.00

City of Walnut Creek
Community and Economic Development - Planning and Administration
Fees and Charges Adopted for Fiscal Year 2015-16

Service/Application	Fee Basis	Fee Rate 2015-16
	Penalty for signs installed without permit (not to exceed \$700)	actual cost
Zoning Amendment, Rezoning	All Zones	185.00
Pre-Application Review		185.00
General Plan Update Fee	A fee equal to 0.1 percent of the valuation of each development permit issued by the Building Division. The fee shall be paid prior to the issuance of the development permit.	
General Plan Amendment		185.00
Subdivisions:	Tentative Map (4 or less parcels)	185.00
	Tentative Map (5 or more parcels)	185.00
Minor Use Permit:	Minor Use Permit	185.00
	Fence	185.00
Use Permit		185.00
Banner Permit		90.00
Grand Opening/Business Opening Permit		No Charge
Short Term Promotional/Temporary Activity Permit		180.00
Variance		185.00
Large Family Daycare Permit		185.00
Annexations (Requests)		185.00
Tree Removal Permit - by zoning administrator (Not associated with other permit)		185.00
Wireless Antenna requests (Design Review/Use Permit)		185.00
Street Name and Number Requests		185.00
Home Occupation Permit (Staff Review only)		90.00
Home Occupation with Zoning Administrator Review		180.00
Sidewalk Dining Encroachment Permit		200.00
Project Review Team (PRT)		
SFD (single family)	1st Visit (No Charge)	No Charge
Multi-family and commercial	1st Visit	180.00

City of Walnut Creek
Community and Economic Development - Planning and Administration
Fees and Charges Adopted for Fiscal Year 2015-16

Service/Application	Fee Basis		Fee Rate 2015-16
SFD (single family)	2nd Visit	flat fee (1/2 hour of time)	90.00
Multi-family and commercial	Pre-application Fee	per hour	185.00
Certificate of Zoning Status or Zoning Interpretation		per hour	185.00
General Records Research		per hour (no charge 1st 15 minutes)	185.00
Specific Records Research		per hour plus actual cost of docs	at cost
Building Permit Planning Division Review			
With Work Order or 15% of the Building Division's total Permit Fees for each development permit. The fee shall be paid prior to the issuance of the development permit.		15% of the Bldg Div total permit fee	
Off-Street Private parking Lots and Registering Private Property Operators:	Certification fee for off-street private property parking lots	flat fee per lot	150.00
Private lot enforcement certification	Registration fee and amended registration fee for private parking lot operator	flat fee	295.00
Subordination agreement fee	Loan fee	flat fee(1.5 hours of time)	280.00
First-Time Downpayment Assistance Loan fee	Loan fee	flat fee (1.5 hours of time) New Fee	280.00

City of Walnut Creek
Community and Economic Development - Building Division
Fees and Charges Adopted for Fiscal Year 2015-16

Service/Application	Fee Basis	Fee Rate 2015-16
PERMIT FEES		
A. <u>Building Permit Fees - Based Upon Building Valuation</u>		
Valuation data for use with the following schedule of fees shall be based on the Building Valuation as set forth in the City of Walnut Creek fees and charges.		
0 to \$2,000	Valuation	80.01
\$2,000 to \$25,000	Valuation	80.01 for the first \$2,000 plus 16.19 for each additional \$1,000, or fraction thereof, to and including 25,000.
\$25,000 to \$50,000	Valuation	452.38 for the first \$25,000 plus 11.75 for each additional \$1,000, or fraction thereof, to and including 50,000.
\$50,000 to \$100,000	Valuation	746.13 for the first \$50,000 plus 8.26 for each additional \$1,000, or fraction thereof, to and including 100,000.
\$100,000 to \$500,000	Valuation	1,159.13 for the first \$100,000 plus 6.67 for each additional \$1,000, or fraction thereof, to and including 500,000.
\$500,000 to \$1,000,000	Valuation	3,827.13 for the first \$500,000 plus 5.40 for each additional \$1,000, or fraction thereof, to and including 1,000,000.
\$1,000,000 and up	Valuation	6,527.13 for the first \$1,000,000 plus 3.81 for each additional \$1,000, or fraction thereof.

City of Walnut Creek
Community and Economic Development - Building Division
Fees and Charges Adopted for Fiscal Year 2015-16

Service/Application	Fee Basis	Fee Rate
PERMIT FEES (Continued)		2015-16
B. Consolidated Plumbing, Electrical, Mechanical and Other Related Building Permit Fees:		
1. Residential Dwellings and Private Garages and Non Residential Buildings		
The building permit for dwellings and private garages associated with new dwellings and for new Nonresidential buildings shall also serve as the electrical, plumbing and mechanical permit. The fee for the building permits for such structures shall be increased by 55 percent for inspection of all electrical, plumbing and mechanical equipment and installations.		55% of Building Permit Fee
2. Additions and Alterations to Existing Residential Dwellings and Private Garages and to Non Residential Buildings		
The building permit for additions and alterations shall also serve as the electrical, plumbing and mechanical permits. The fee for the building permits for additions or alterations shall be increased by the following for inspection of all electrical, plumbing, and mechanical equipment and installation:		
a. Electrical Inspection		20% of building permit fee
b. Plumbing Inspection		18% of building permit fee
c. Mechanical Inspection		17% of building permit fee
3. Miscellaneous Permit Fees for All Building Types		
Fees for miscellaneous plumbing, electrical, and mechanical permits that do not require a building permit are as follows:		
Electrical, Plumbing, and Mechanical		127.00
		Or 1.27% of the total contract cost, whichever is greater
4. Solar *		
A. Solor Collector - Non-photovoltaic	Flat Fee	67.60
Unified permit: includes plan checking and the inspection of all electrical, plumbing and other related work		

* Effective 1/1/2013 - 1/1/2018, solar permit fee shall be reduced such that the total permit fee for a rooftop solar energy system does not exceed SB 1222 limits.

City of Walnut Creek
Community and Economic Development - Building Division
Fees and Charges Adopted for Fiscal Year 2015-16

Service/Application	Fee Basis	Fee Rate 2015-16
PERMIT FEES (Continued)		
B. Solar Photovoltaic - Single Family and Duplex Residential Unified permit: includes plan checking and the inspection of all electrical, plumbing and other related work	Flat Fee	273.00
C. Solar Photovoltaic - Multi-Family and Non-Residential Unified permit: includes plan checking and the inspection of all electrical, plumbing and other related work A solar permit fee shall be computed in accordance with the formula A + Bx, where: A = fixed cost B = variable cost based upon size of solar panels x = Solar panel area in square feet	Variable Rate	
	A =	419.12
	B =	0.0832
5. <u>Swimming Pools</u>		
a. Public - Includes plan checking and the inspection of all electrical, plumbing, and other related work.	Flat fee	1,560.00
b. Private - Includes plan checking and the inspection of all electrical, plumbing, and other related work.	Flat fee	676.00
c. Private Spas - Includes plan checking and the inspection of all electrical, plumbing and other related work	Flat fee	364.00
d. Portable spas, storable swimming pools - Includes all plan checking and inspection	Flat fee	156.00
6. <u>Sign Permits</u>		
a. Free standing		Fee based on building permit fee schedule
b. Other signs		Fee based on building permit fee schedule
7. <u>Re-roofing Permits</u>		
A re-roofing permit fee shall be computed in accordance with the formula A + Bx , where A = fixed cost B = variable cost based upon size of roof x = Roof area in square feet	A =	26.00
	B =	0.0312

The re-roofing permit fee shall not be less than \$104.

A separate Miscellaneous Plumbing, Electrical, and Mechanical Permit shall be obtained for any removal and replacement of roof-mounted electrical, plumbing, and/or mechanical systems.

City of Walnut Creek
Community and Economic Development - Building Division
Fees and Charges Adopted for Fiscal Year 2015-16

Service/Application	Fee Basis	Fee Rate
PERMIT FEES (Continued)		2015-16
C. <u>Green Building Code Permit Fee</u>		
A green building code permit fee shall be assessed for California Green Building Standards Code mandatory requirements equal to 10 percent of the sum of the Building, Electrical, Plumbing, and Mechanical permit fees computed per Sections A and B (PERMIT FEES).		
D. <u>Inspection of Office of Statewide Health Planning and Development Projects (OSHDP-3)</u>		
1. When OSHDP-3 inspections are performed by outside consultants, the fee for inspections shall be at-cost plus a 15 percent administrative fee. An estimate of the inspection fees shall be determined by the Building Official. The applicant shall deposit the estimated fees prior to the issuance of the permit.		
2. When OSHDP-3 inspections are performed by City staff, an additional fee shall be assessed equal to 25 percent of the sum of the Building, Electrical, Plumbing, and Mechanical Permit Fees computed in Sections A and B (PERMIT FEES). This fee shall shall only apply to projects with a valuation less than or equal to \$2 Million.		
E. <u>Other Inspections and Fees</u>		
When extra inspections are made necessary by reason of deficient or defective work through fault or error on the part of the holder of the permit or on the part of his/her employees, only one such extra inspection shall be made under the regular fees as prescribed in this section. For each and every additional visit or inspection for this phase of work for which the holder of the permit or holder's employee is entirely responsible, a fee shall be charged for each additional inspection at the rate of:	per hour	170.00
When extra inspections are made necessary due to the failure or neglect of the applicant to give the correct address or location of the work specified in the permit when applying therefore, a fee shall be charged for each such additional inspection in the amount of:	per hour	170.00
Inspections outside of normal business hours (minimum charge - two hours.)	per hour	170.00
Inspections for which no fee is specifically indicated (minimum charge - one hour)	per hour	170.00

**City of Walnut Creek
Community and Economic Development - Building Division
Fees and Charges Adopted for Fiscal Year 2015-16**

Service/Application	Fee Basis	Fee Rate
PERMIT FEES (Continued)		2015-16
F. <u>Investigation Fee</u> : Work Without a Permit		
Whenever any work for which a permit is required by this code has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work. An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by this code. This provision shall not apply to emergency work when it can be proven to the satisfaction of the building official that such work was urgently necessary and that it was not practical to obtain a permit before the work was started. (minimum charge one hour)	per hour	170.00

PLAN REVIEW FEES

When a plan or other data are required to be submitted by Section 9-0.5.302b of the City of Walnut Creek Municipal Code, Plan Review Fees shall be paid at the time of submitting plans and specifications for review in accordance with this section.

A. Building Plan Review Fees

A Building Plan Review Fee shall be 100 percent of the Building Permit Fee, as shown in the applicable fee resolution adopted by the City Council.

The Building Plan Review Fee for a permit issued over-the-counter for residential remodel projects having a valuation

B. Electrical, Plumbing and Mechanical Plan Review Fees

The plan review fee for electrical work shall be 25% of the sum of the building, electrical, plumbing, and mechanical

The plan review fee for plumbing work shall be 25% of the sum of the building, electrical, plumbing, and mechanical

The plan review fee for mechanical work shall be 25% of the sum of the building, electrical, plumbing, and

C. Green Building Code Plan Review Fee

A green building code plan review fee shall be assessed for California Green Building Standards Code mandatory requirements equal to 10 percent of the sum of the Building, Electrical, Plumbing and Mechanical Plan Review fees computed per Sections A and B (PLAN REVIEW FEES).

D. Plan Review of Office of Statewide Health Planning and Development Projects (OSHDP-3)

An OSHDP-3 plan review fee shall be assessed equal to 25 percent of the sum of the Building, Electrical, Plumbing, and Mechanical plan review fees computed per Sections A and B (PLAN REVIEW FEES).

City of Walnut Creek
Community and Economic Development - Building Division
Fees and Charges Adopted for Fiscal Year 2015-16

Service/Application	Fee Basis	Fee Rate 2015-16
<u>PLAN REVIEW FEES (Continued)</u>		
E. Expedited Plan Review Fee At the applicant's option, a plan review surcharge fee equal to 50% of the normal plan review fees listed under Items A, B, C and D to provide plan review within one half of the published turn-a-round schedule. Plan review will be conducted by an outside consultant.		
F. Other Plan Review Fees and Charges		
1. Where additional plan review is required due to incomplete plans, changes, additions, or revisions, additional plan review fees shall be collected for all remaining plan review at the following rate:	per hour	220.00
2. All flat fee, variable rate, and miscellaneous permits include up to one round of plan review and one final back check. Where additional corrections are necessary additional plan review fees shall be collected for all remaining plan review at the following rate:	per hour	220.00
3. All valuation-table-based permits include up to two rounds of plan review and one final back check. Where additional corrections are necessary additional plan review fees shall be collected for all remaining plan review at the following rate:	per hour	220.00
<u>ADMINISTRATIVE FEES</u>		
A. Technology Fee A technology surcharge fee equal to 5 percent of the combined total of permit fees and plan review fees shall apply to each development review permit. The fee shall be paid prior to the issuance of the permit.		
B. Waste Management Fee A non-refundable waste management processing fee shall apply to each permit that is associated with a "covered project" as defined under Municipal Code Article 6 of Chapter 3 or Title 5. The fee shall be paid prior to the issuance of the permit.	Flat Fee	52.00
C. After-Hour Permit Processing Fee An after-hour permit processing fee shall apply to each after-hour permit. The fee shall be paid prior to the issuance of the after-hour permit.	Flat fee	52.00
D. Building Division Training Fee A training fee equal to 1.25 percent of the combined total of permit fees and plan review fees shall apply to each development review permit. The fee shall be paid prior to the issuance of the permit.		

City of Walnut Creek
Community and Economic Development - Building Division
Fees and Charges Adopted for Fiscal Year 2015-16

Service/Application	Fee Basis	Fee Rate 2015-16
<u>ADMINISTRATIVE FEES (Continued)</u>		
E. Application Processing Fee		
An application processing fee to be applied to each development review application, including applications for revisions and deferred submittals, based upon the following formula:		
A + BV , where		
A = fixed cost		51.00
B = variable cost based upon valuation of work		0.000357
V = Valuation of work		
The application processing fee shall be paid at the time of application. The application processing fee shall not exceed \$400.00		
F. Duplicate Fiche		
Internal Preparation and handling	each	20.80
Consultant Process	each	
G. Microfilm Print (fee for in-house copy service)		
8 - 1/2" x 11"	per side	0.10
up to 11" x 17"	per side	0.10
B/W Large format (larger than 11" x 17")	per side	at cost
Color Large format (larger than 11" x 17"); per side	per side	at cost
H. Record Imaging Fee - The record imaging fee is to recover direct costs incurred by the City to prepare, store and maintain a permanent public record.		
8 - 1/2" x 11"	per page	1.04
Larger sheet including plans	per sheet	3.12
I. Processing Copyright Document Requests		
Affidavit Preparation Fee	per affidavit	26.00
Mail Affidavit by Registered Mail	per mailing	

City of Walnut Creek
Community and Economic Development - Building Division
Fees and Charges Adopted for Fiscal Year 2015-16

Service/Application	Fee Basis	Fee Rate 2015-16
BUILDING VALUATION		
<u>A. Building Valuation Defined</u>		
Building valuation shall be based on the higher of 1) the applicant's estimated valuation or 2) the most current Building Valuation as printed and published by the International Code Council and adjusted using the most current City Cost Index as printed and published by R.S. Means Building Construction Cost Data, or as shown on the "Building Valuation Supplement" for items not covered in the International Code Council Building Valuation Data.		
 B. Building Valuation Supplement		
The following occupancies and types are not covered in the International Code Council Building Valuation Data.		
1. Residential garage conversions	per sq.ft.	65.00
2. Concrete or concrete block retaining walls (includes footing)	per sq.ft.	10.00
3. Wood retaining wall	per sq.ft.	5.00
4. Residential remodel (no increase in floor area)	per sq.ft.	50.00
5. Residential kitchen remodel	per sq.ft.	150.00
6. Patio cover (add for enclosure)	per sq.ft. per sq.ft.	15.00 15.00
7. Deck	per sq.ft.	15.00